

TOWN OF HARVARD

MUNICIPAL BUILDINGS COMMITTEE



Meeting Minutes – 7 October, 2010, 9:30-10:15, Town Hall Meeting Room

Attendees

Present - Peter Warren, Marie Sobalvarro, Pete Jackson, Doug Coots, Lucy Wallace, Willie Wickman, Ron Ostberg (chair and recording secretary)

1. The minutes of the September 23rd meeting were read and approved with the following changes: Willie Wickman was in attendance; Tsongas ends in an 's'; compliments is spelled with an 'l' not and 'e'.
2. This Friday's Design session will consist of a site survey by the engineers and cost estimators. Subsequent meetings with them will occur in ARUP's Cambridge office and will not be posted meeting because there will not be a quorum.
3. Workshop #2 will be November 13th and #3 December 18th.
4. Each of the three program groups will review the Workshop sheets and prepare a summary of findings and design criteria for use in design, and in explanation of the project to the Town.
5. A few of the notable issues coming out of Workshop #1:
 - a. The 'base line' improvement (meeting codes) priced for each building. In a similar vein as Old Bromfield, this could be considered the Town's obligation resulting from deferred maintenance;
 - b. The entry to Hildreth needs to accommodate flat parking and handicap access;
 - c. The desirability of a pub in the old library continues to bubble up;
 - d. There are a number of document requirements not currently met by town boards and committees, in part because of inadequate facilities;
 - e. The issue of loneliness is critical with many seniors;
 - f. An age mix of younger and older seniors is desirable;
 - g. The matrix of alternative development scenarios indicated a comprehensive approach;
6. Peter will follow up with Ann Pierce regarding grants and with Eric O'Brien on 'comps' for old library.
7. Marie is developing a spread sheet format describing costs and potential revenue sources which will be presented to the Capital Committee for preliminary discussion. Actual numbers will not be available; Marie is using estimates developed for the March 17, 2010 report of the Task Force to the Selectmen and Capital Committee.
8. Ron has asked Angela Gaffney to lead the Committee's communication program. She is considering it.
9. Schedule items:
 - a. Pilot Project Gala will be November 20th